



# American Council for Accredited Certification

## Application for Re-certification: Entry-level Designation

The American Council for Accredited Certification (ACAC) requires certificants holding the CRMR, CRIE, CSMI, CFSAT, CIAQAM, CEOC, CRMA, or CRSD designations to remain active in their fields during the two-year certification period.

Entry-level certificants may recertify once only, unless they continue to work in association with a Council-certified professional as an employee or apprentice, in which case they may recertify every two years.

If this is your first recertification as an entry-level certificant, this form is not required. You may complete the recertification process online with no paper work by visiting [www.acac.org/payments/payments.aspx](http://www.acac.org/payments/payments.aspx)

Individuals who prefer to recertify via mail, or who are applying for additional recertification as an employee or apprentice must send this form along with payment to:

**The American Council for Accredited Certification, PO Box 1000 Yarnell, AZ 85362.**

### CONTACT INFORMATION

Full Name: \_\_\_\_\_

Complete Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Last 4 Digits of SSN: \_\_\_\_\_

Company URL: \_\_\_\_\_

Company Name: \_\_\_\_\_

Complete Business Address: \_\_\_\_\_

Business Phone and FAX: \_\_\_\_\_

ACAC Certification: \_\_\_\_\_

Certification Expiration Date: \_\_\_\_\_

### APPLICANT AFFIDAVIT

I have been active in the certified field during my previous certification term.

Applicant Signature

Date

### SUPERVISOR AFFIDAVIT *(Required only for certificants applying for a second or third recertification)*

The applicant worked in the certified field under my supervision during the certification term.

Name of supervising Council-certified professional

ACAC Designation

Certification Number

Signature

Date